

SEAL

CERTIFICATE OF REGISTRATION OF SOCIETY

(Act No. 53 of 1950)

— — — — —
No. 306 of 1956

I HEREBY CERTIFY that the Scindia Kanya Vidyalaya Society has this day been registered under the United State of Gwalior, Indore and Malwa (Madhya Bharat) Societies Act No. 53 of 1950 (Samvat 2007).

Given under my hand at Gwalior this Second day of August, One thousand nine hundred and fifty six.

Sd/-

REGISTRAR

MEMORANDUM OF ASSOCIATION
OF
SCINDIA KANYA VIDYALAYA

1. **NAME**— The name of the Society shall be 'THE SCINDIA KANYA VIDYALAYA SOCIETY Gwalior'.
2. **REGISTERED OFFICE**— The registered office of the Society is situated at Gwalior.
3. **OBJECTS**— The objects for which the Society is established are—
 - (a) To start, maintain and administer a girls' School with a bias of Indian Culture and to develop best features of character, such as discipline, team-work and fairplay and inculcate the spirit of Indian Nationalism by eradicating all social, cultural, religious and provincial prejudices and above all to foster ideals of Indian Womanhood among the students;
 - (b) To provide the facilities of first class residential school for girls;
 - (c) To acquire either by purchase, exchange, lease, gift or otherwise and to hold, sell, receive the purchase money of, convey, assign, lease, exchange and administer property both moveable and immovable, in any part of India, and to administer and utilise all such property wholly and completely in furtherance of the aims and ends of the Society and for the achievement of any other object whatsoever;
 - (d) To lay out and prepare for building purposes any lands acquired by or leased to the Society;
 - (e) To erect or procure the erection of buildings, of any and all kinds upon any such land as aforesaid and to alter, pull down, improve, decorate, maintain, furnish and do any other works on or for or in respect of all or any building in which the Society may be interested;

- (f) To aid the establishment and support of association for the benefit of persons employed by the Society or in any way connected with the Society, and in particular but without limiting the sense of the foregoing or friendly Societies for the benefit of any of such persons;
- (g) To invest or lend money whether belonging or entrusted to the Society upon such securities and in such manner as may, from time to time, be determined by the Society;
- (h) To raise money on mortgage or charge or in such other manner as the Society shall think fit and in particular by the issue of debentures charged upon all or any of the property of the Society both present and future;
- (i) To apply the income and property whensoever derived towards the promotion of the objects set out above; and
- (j) To do all or any of the above things either along or in conjunction with others and to do all other such things as the Society may consider necessary, incidental or conducive to the attainment of the above objects.

4. DEFINITIONS— Unless there is anything repugnant in the subject or context, in this Memonandum—

- (a) 'Society' shall mean the Scindia Kanya Vidyalaya Society, Gwalior.
- (b) The 'President' and 'Vice-President' shall mean the President and Vice-President respectively of the Society and the Board of Governors.
- (c) 'The Principal' shall mean the Principal of the Scindia Kanya Vidyalaya, Gwalior.
- (d) 'The School' shall mean the Scindia Kanya Vidyalaya, Gwalior.
- (e) 'The Secretary' shall mean the Secretary of the Society and the Board of Governors.

(f) The 'Board of Governors' shall mean the Governing Body constituted under clause 5 of Memorandum of Association of the Scindia Kanya Vidyalaya Society.

(g) 'The State' shall mean the State in which Gwalior is for the time being situated.

5. CONSTITUTION OF THE SOCIETY— The following shall constitute the Society—

(i) Her Highness Maharani Vijayaraje Scindia of Gwalior— President

(ii) Shri Ghanshyam Das Birla —Vice-President

(iii) Shri Takhatmal Jain

(iv) Shri Justice G. K. Shinde

(v) Shri Brijraj Narain

(vi) Mrs. Chandrakala Sahai

(vii) Seth Rajkumar Singh

(viii) { Two persons nominated from time to time by Government of the
(ix) { state in which Gwalior is situated for the time being.

The Society will appoint its Secretary who will also be the Secretary to the Board of Governors.

6 BOARD OF GOVERNORS— Subject to the provisions contained in clause 11, the members of the Society, for the time being, shall constitute the Board of Governors of the Society.

7. CO-OPTED MEMBERS AND GOVERNORS— The above named nine Governors shall have power to nominate two other persons to be members and Governors, from time to time, for such period or periods as they consider proper.

8. PRESIDENT— The President of the Society and the Board of Governors shall be Her Highness Maharani Vijaya Raje Scindia of Gwalior for life and thereafter the President shall be elected by the Society from amongst its members.

9. VICE-PRESIDENT— Shri Ghanshyam Das Ji Birla shall be the Vice President of the Society and the Board of Governors for life and thereafter the Vice-President shall be elected by the Society from amongst its members.

10. VACANCY— In case of any vacancy occurring in membership of the Society or Board of Governors by resignation, insolvency, unsoundness of mind or death of any member of the Society or Governor, such vacancy shall be filled by a person to be nominated by the continuing members of the Society or members of the Board of Governors, as the case may be. No decision of the members of the Society or the Board of Governors shall be deemed invalid merely by reason of any vacancy occurring in the membership of the Society or in the Board of Governors.

11. DISQUALIFICATION— No person shall remain a member of the Society or be elected or continued as Governor—

- (a) if he has been adjudicated as insolvent but has not been discharged.
- (b) if he has been convicted by any criminal court of an offence involving moral turpitude.
- (c) if he is of unsound mind.

12. REMOVAL FROM MEMBERSHIP— A member of the Society and the Board of Governors may be removed from the Board of Governors as well as from the membership for reason of gross mis-conduct or negligence, if three-fourth majority of the total members so decide. The decision of the Society and the Board of Governors on the question of gross mis-conduct or negligence shall be final.

PROVIDED that the first President Her Highness Maharani Vijaya Raje Scindia shall not be liable to be so removed.

13. FUNCTION AND POWERS OF THE BOARD OF GOVERNORS— The Board of Governors shall have control of all the funds of the Society and, in addition to the powers and authorities expressly conferred upon it in this Memorandum of Association, it may exercise all such powers, give all such consents, and do, sanction and authorise all such matters and things as may be necessary to be done, authorise or sanction as the Board of Governors may in their discretion consider expedient to do, authorise or sanction in furtherance of the ends and objects of the Society or about the general management of its affairs or for the execution of all powers herein conferred upon them. The Board shall lay down the policy or policies on which the School is to be managed. The Board may appoint an Executive Committee, from time to time, and

delegate to such Committee such of its powers (except the powers conferred on the Board of Governors in clauses 14, 15, 16, 17, 19 & 20 of this Memorandum and the powers to appoint the Principal) and for such period as the Board of Governors may think fit.

14. **PROPERTY AND FUNDS OF THE SOCIETY**— All property of the Society, movable or immovable, shall vest in the Society.

15. **INVESTMENTS**— The Board of Governors shall have power to invest the funds of the Society by way of deposits or in certificates or other Government Loan and Deposits or by any other deposit as the Board of Governors deem fit. The Board of Governors shall also have the power to withdraw and re-invest any or all of the funds of the Society.

16. **THE CAPITAL**— The capital investments shall not be spent except in case of emergency or absolute necessity, such as urgent construction or expansion of buildings etc., with the prior sanction of two-thirds majority of the Society.

17. **DONATIONS AND GRANTS**— Any donation or grant may be accepted by the Society subject to such conditions and restrictions as may be imposed by the donor or grantor. The Society or the Board of Governors shall have no power to over-ride, contravene or act in violation of any such conditions or restrictions.

18. **INCOME**— The Board of Governors shall have full powers to expend the income accruing as interest on Investments and from other sources whatsoever.

19. **THE TRANSFER OF ASSETS**— No portion of the income and property of the Society shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise, to the persons who are or have been the members of the Society or to any person claiming through them, or to any of them, provided that nothing herein contained shall prevent the payment in good faith of remuneration to any officer or servant of the Society, or to any member thereof, or other persons in return for any service directly or indirectly rendered to the Society.

20. **DISSOLUTION**— In the event of a calamity when it becomes impossible for the Scindia Kanya Vidyalaya, Gwalior to continue its existence any further, all funds and assets of the Society shall, with the prior approval of the Trustees of the Gangajali

Fund Trust, be transferred to such educational institution or institutions situated in the city of Gwalior (comprising of Morar, Lashkar and old Gwalior city, including the Gwalior Fort) as the Society think proper.

21. The names, addresses and description of the members and Governors are—

S No.	Name	Description	Address
1.	Her Highness Maharani Vijaya Raje Scindia	W/o H. H. Maharaja Jiwajirao Scindia of Gwalior.	Jai Vilas Palace, Gwalior.
2.	Shri Ghanshyam Das Birla	S/o Late Raje Baldeodas Birla (Business)	Birla House, Allbuquerque Road, New Delhi
3.	Shri Takhat Mal Jain	S/o Lunkaranji	Madhoganj, Bhilsa.
4.	Shri Justice G. K. Shinde	S/o Shri Krishnarao Shinde	21, Morar, Gwalior.
5.	Shri Brijraj Narain	S/o Shri Bhakt Narain (Service)	The Mall, Morar, Gwalior.
6.	Mrs. Chandrakala Sahai	W/o Late Dr. Bhagwat Sahai	Kampoo, Lashkar
7.	Seth Rajkumar Singh	S/o Seth Sir Hukum Chand (Business)	Indra Bhawan, Main Tukoganj, Indore

We, the undersigned, are desirous of forming a Society in pursuance of this Memorandum of Association—

S. No.	Signature	Address & Description of the Signatories	Signature, names and addresses of the witnesses
1.	Sd/- V. R. Scindia	W/o H. H. Maharaja Jiwajirao Scindia of Gwalior, Jai Vilas, Gwalior	Sd/- J. L. Razdan, Lt. Col., Dy. Director Health Services, Meera Dipti, Gwalior

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| 2. | Sd/- Ghanshyamdas
Birla | Shri Ghanshyamdas
Birla S/o Late Raje
Baldeodas Birla,
Birla House,
New Delhi (Business) | Sd/- R. K. Gupta,
Birla House
New Delhi |
| 3. | Sd/- G. K. Shinde | Shri G. K. Shinde
S/o Krishnarao Shinde
Chief Justice, M. B.,
21, Morar, Gwalior | Sd/- P. A. to Hon'ble
Chief Justice
High Court,
Indore. |
| 4. | Sd/- Takhatmal | Shri Takhatmal Jain
S/o Shri Lunkaranji
Madhoganj, Bhilsa | Sd/- P. A. to
Chief Minister,
Madhya Bharat |
| 5. | Sd/- Rajkumar Singh | Shri Rajkumar Singh
S/o Seth Sir Hukum
Chand, Indra Bhawan,
Main Tukoganj,
Indore | Sd/- R. Swaroop
Jain, 28, Gorakund,
Indore |
| 6. | Sd/- B. Narain | Shri Brijraj Narain,
S/o Shri Bhakt Narain,
Morar-Gwalior. | Sd/- P. A. to
Senior Member,
Board of Revenue,
M. B. |
| 7. | Sd/- C. Sahai | Mrs. Chandrakala
Sahai, W/o Late Dr.
Bhagwat Sahai,
Kampoo, Lashkar | Sd/- S. N. Pawar
Private Secretary
to H. H. Rajpramukh,
M. B. |

ARTICLES OF ASSOCIATION
(RULES AND REGULATIONS)

OF

THE SCINDIA KANYA VIDYALAYA SOCIETY, GWALIOR

1. **DEFINITIONS**— Unless there is anything repugnant in the subject or context, in these rules and regulations—

- (a) 'Society' shall mean the **SCINDIA KANYA VIDYALAYA SOCIETY, Gwalior.**
- (b) The 'President' and 'Vice-President' shall mean the President and Vice-President respectively of the Society and the Board of Governors.
- (c) The 'Principal' shall mean the Principal of the Scindia Kanya Vidyalaya, Gwalior.
- (d) The 'School' shall mean the Scindia Kanya Vidyalaya, Gwalior.
- (e) The 'Secretary' shall mean the Secretary of the Society and the Board of Governors.
- (f) The 'Board of Governors' shall mean the Governing Body constituted under clause 6 of Memorandum of Association of the Scindia Kanya Vidyalaya Society.
- (g) The 'State' shall mean the State within which Gwalior is for the time being situated.

2. **SECRETARY**— The Board of Governors shall appoint a Secretary, from time to time, and may vest in her or him such powers and may charge her or him with such duties as they may think fit.

3. **MEETING OF THE BOARD**— A meeting of the Board of Governors shall ordinarily be held at Gwalior once a year but any extra-ordinary meeting may be convened at any time by the President or the Secretary at the suggestion of the Board of Governors or at a requisition signed by at least two members of the Board. Any requisition so made must clearly mention the matter to be considered at the meeting proposed to be called.

4. NOTICE AND AGENDA— The Secretary shall convene meetings of the Board, prepare agenda papers and circulate them to the members so as to reach them not less than seven days in the case of ordinary meetings and 3 days in the case of extra-ordinary meetings before the meeting, record the proceedings of the meetings and conduct all correspondence pertaining to the Board.

5. QUORUM— At a meeting of the Board three members form a quorum provided that if meeting is to be adjourned for want of quorum, the adjourned meeting may be held on the same day after the lapse of at least 4 hours from the original time fixed for the meeting. For such adjourned meeting no quorum shall be necessary.

6. CHAIRMAN— In the absence of the President, the Vice-President and in his absence, any other Governor, who may be so elected, shall be the Chairman for the meeting. With the permission of the President or, in his absence, of the Chairman of the meeting, any urgent matter may be raised for discussion by any one of the Governors of the meeting, provided the Secretary has been informed at least 24 hours before the date of the meeting of his intention to do so.

7. DECISIONS— Any question arising for the decision at a meeting shall be decided by a majority of votes of the Governors present. In case of equality of votes the President and, in her absence, the Vice-President and in his absence, the Chairman of the meeting shall have a second or casting vote.

8. CIRCULAR RESOLUTION— It will be lawful for the Board of Governors to decide any urgent matter by a circular resolution, by circulating it among all the Governors, and any resolution so circulated and approved by a majority of Governors shall be as valid and effectual as if such resolution has been passed, ratified and confirmed at a meeting of the Governors and shall form part of the proceedings of the next meeting held immediately after such a decision.

9. PROXY— The system of proxy shall not be permitted in any meeting of the Board of Governors.

10. REPORTS— The Secretary shall keep a record of the proceedings of the Board and shall forward the same to all Governors after such meeting. If no objection is received within three days of the receipt of such report, the Governors shall be deemed to have confirmed the proceedings.

11. RESIGNATION— A Governor may, at any time, resign by letter of resignation either sent personally or by registered post to the registered office of the Society and on acceptance of the same by the Board his office shall be vacant.

12. TERMS OF OFFICE OF THE PRESIDENT AND VICE-PRESIDENT— Except Her Highness Maharani Vijaya Raje Scindia of Gwalior, who is the President for life, any other President elected by the Board of Governors under clause 8 of the Memorandum of Association shall hold that office for three years unless re-elected. Except Shri Ghanshyam Das Birla, who is the Vice-President for life, any other Vice-President elected under clause 9 of the Memorandum of Association shall hold that office for three years unless re-elected.

13. DECISION INSPITE OF VACANCIES— No decision of the Board of Governors shall be deemed to be invalid merely by reason of existence of vacancy or vacancies in the Board.

14. EMERGENCY— In case of emergency, the Secretary shall be at liberty to refer any matter for immediate action to the President. But such matter shall be reported to the Board of Governors in the very next meeting.

15. EXECUTIVE COMMITTEE— The Board of Governors may, from time to time, appoint an Executive Committee for carrying out the policy laid down by the Board of Governors. The Board of Governors may delegate to the Executive Committee any powers and in particular—

- (a) To prepare the budget for presenting to the Board and to incur expense according to the budget as sanctioned by the Board of Governors.
- (b) To make appropriation within the budget total and report it to the Board.
- (c) To get the annual accounts audited and present the audit report and the Balance Sheet to the Board.
- (d) To accept donations made to the School and report them to the Board.
- (e) To make appointment of the staff of the School carrying salary exceeding Rs. 150/- per month on the recommendation of the Principal.

- (f) To grant Earned Leave to the Principal and members of the staff with salary over Rs. 150/- per month in accordance with rules.
- (g) To sanction advance from Provident Fund to the Principal and members of the staff with salary exceeding Rs. 150/- p. m. in accordance with School Rules and Regulations.
- (h) To write off unserviceable or lost stock of the School and bad debts.
- (i) To dispose of such matters as are entrusted to them by the Board.

Provided that the Board of Governors shall have power to withdraw at any time any or all of the powers delegated by them to the Executive Committee.

Whenever there is no Executive Committee appointed or functioning, the Board of Governors shall itself exercise the powers and discharge the duties of the Executive Committee.

16. **TERMS OF OFFICE OF THE EXECUTIVE COMMITTEE**— The term of office of the Executive Committee shall not be more than three years unless the Board of Governors decide otherwise.

17. **FUNCTIONS AND POWERS OF THE PRINCIPAL**— The Board of Governors may vest in the Principal such powers and may charge her with such duties as they may think fit.

18. **SINKING FUND**— The Board of Governors may, at any time and from time to time, set apart as a Sinking Fund the whole or any part of the surplus income and savings accruing in any year not required to meet the expenses of the School. The Sinking Fund and its resulting income shall be available for emergent and unforeseen expenditure on equipment, accessories and live-stock required by the School. Such expenditure shall be in the discretion of the Executive Committee.

19. **BANKERS**— The Bankers of the Society shall be the State Bank of India, Gwalior. All funds of the Society if at any time are not invested, shall be deposited in the account of the Board of Governors with the State Bank of India, Gwalior, and if necessary, with special sanction into any other Bank.

20. **ACCOUNTS AND AUDIT**— The Secretary shall maintain the accounts of all receipts and expenditure including the Girls' School Fund account.

The accounts shall be audited not less than once a year by a firm of Chartered or Registered Accountants, appointed annually by the Board of Governors.

A statement of receipts and expenditure with a balance sheet relating to each financial year, together with the Auditor's report thereon, shall be presented to and passed by the Board.

21. ANNUAL REPORT— The annual report shall be put up by the Secretary to the President and thereafter he shall circulate it among the Governors.

22. SUITS— The Society may sue or be sued in the name of the Secretary.

23. ALTERATIONS OF RULES AND REGULATIONS— The Governors shall have power to abrogate the Rules and Regulations of the Society or substitute new rules at any time by a resolution passed by a two-third majority of the members present at any meeting of the Board, which shall have been specially convened for the purpose and every such alteration, abrogation of new rules shall be binding with effect from such date as the Governors may determine. The agenda papers circulated for that meeting shall clearly indicate alteration or amendments proposed to be considered at that meeting.

Provided that any such alteration, abrogation, cancellation or addition shall not render these rules and regulations in any way to the provisions of the Societies Registration Act No. 53 of 1950 (Samvat 2007).

Sd/- V. R. Scindia

Sd/- C. Sahai

Sd/- B. Narain